# EVALUATION GUIDELINES

The award of 'Certificate' / 'Diploma' to the successful learners will be offered by Odisha State Open University, as per the following regulations.

1. The University will follow the credit based system of evaluation where each credit is equivalent to 30 hours of study. For any certificate level course of six months duration, students are required to earn 16 credits and for a diploma course of one year duration the number of credit required for successful completion of program is 32.

2. For a Diploma program, the student will have to pass all the prescribed courses over a minimum period of 1 year to a maximum of 4 years and for a Certificate program the student will have to pass all the prescribed courses over a minimum period of 6 months to a maximum of 2 years.

3. The University will follow semester system of examination. Each semester will be of six months duration. The performance of the students will be evaluated after the end of each semester.

4. Evaluation system will be based on two core components: continuous evaluation (assignments) and term-end examination. Continuous evaluation will carry 25% weight age and the term end semester examination will have 75% weightage. In courses having practical, the term end examination will carry 50% weightage and practical examination will have 25% weightage.

5. Completion of the course requires successful completion of each of the components. The minimum mark to complete each component of the course, overall score and successful completion of the program is 40%. The minimum pass mark required to complete the project related course is 40 *.( Refer program wise evaluation methodology*).

6. Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) as well as equivalent percentage of aggregate marks and Division / Class will be reflected in the Grade Card of the students.

7. The University will follow grading system of evaluation to assess the performance of the students. Ten point grading system suggested by the University Grants Commission (UGC) will be implemented by the University. The Letter grade and grade point will be shown as per the following table.

| Letter Grade | Grade Point |
|---|---|
| O (Outstanding) | 10 |
| A+ (Excellent) | 9 |
| A (Very Good) | 8 |
| B+ (Good) | 7 |
| B (Above Average) | 6 |
| C (Average) | 5 |
| P (Pass) | 4 |
| F (Fail) | 0 |
| S (Absent) | 0 |

8. The division criteria for the final results will be as follows.

| Percentage of Marks | Division/Class |
|---|---|
| 80% or above | First Division with Distinction |
| 60% or above | First Division |
| 50% or above but below 60% | Second Division |
| 40% or above but below 50%. | Pass |
| Below 40% | Fail |